
















































All Views		
	About	
	Align Multiple Files	
	Alignment	
	Check for Updates	
	Copy	Ctrl+C
	Create AutoSuggest Dictionary	
	Customer Feedback	
	Cut	Ctrl+X
	Editor	
	Exit	Alt+F4
	Exit	Alt+F4
	Files	
	Find	Ctrl+F
	Find Next	F4
	Find Previous	Shift+F4
	Full Screen	F11
	Help Topics	F1
	Manage User Profiles	
	Next view	Ctrl+Tab
	Notification Count	
	Notifications	
	Options	
	Paste	Ctrl+V
	Plug-ins	
	Plug-ins	
	Prepare FrameMaker 7 Files	
	Prepare QuickSilver Files	
	Previous view	Ctrl+Shift+Tab
	Product Activation	
	Projects	
	Redo	Ctrl+Y
	Refresh View	F5
	Replace	Ctrl+H
	Reports	
	Ribbon Customization	
	Servers	
	Software Localization	
	Tell me what you want to do	Alt+Q
	TellMe Data Discovery	
	TellMe Margin Placeholder	
	Terminology Management	
































	Translation Memories	
	Undo	Ctrl+Z
	Updates Notification	
	Upgrade Translation Memories	
	Useful Tips	
	User Interface Language	
	View Log File	
	Welcome	
Alignment		
	Advanced Import	Ctrl+Shift+I
	Align Single File Pair	Ctrl+Shift+M
	Alignment Navigation	
	Close	Ctrl+Alt+W
	Close All	Ctrl+Alt+Shift+W
	Confirm	Ctrl+Shift+F
	Confirm All	Ctrl+Alt+F
	Connect	Ctrl+Shift+D
	Connect 1:1	
	Disconnect	Ctrl+Alt+D
	Disconnect All	Ctrl+Alt+Shift+D
	Go To	Alt+G
	Insert After	
	Insert Before	
	Next Alignment	Ctrl+Down
	Open Alignment	Ctrl+Shift+A
	Open Retrofit File	Alt+Shift+R
	Previous Alignment	Ctrl+Up
	Quick Import	Ctrl+Alt+I
	Realign	Ctrl+Shift+R
	Reject	Ctrl+Shift+J
	Save	Ctrl+Shift+S
	Save As	Ctrl+Alt+Shift+S
	Save SDLXLIFF	Ctrl+Alt+X
	Split Segment	Alt+Shift+T
	Update SDLXLIFF File	Alt+Shift+U
Help		
	SDL Trados Events	
	Studio Blog	
Editor		
	Activate Display Filters	Ctrl+Shift+F6
	Activate Display Filters Search Box	Ctrl+F6
	Activate Row	Alt+Home
	Active Document Settings	




	Adapt Font Sizes	
	Add AutoText	Alt+F7
	Add Comment	Ctrl+Shift+N
	Add New Term	Ctrl+F2
	Add TQA	Ctrl+Shift+T
	AddCommentContextAction	
	Advanced Display Filter	
	Alternative Translation Layout	
	Auto-scroll Source Document	
	Browse	
	Cancel Term Editing	Ctrl+F10
	Change Case	Shift+F3
	Change tag display mode	Ctrl+Alt+D
	Check Spelling	F7
	Clear All Formatting	Ctrl+Alt+Space
	Clear Draft Segments	Alt+Shift+Del
	Clear Formatting	Ctrl+Space
	Clear Target Segment	Alt+Del
	Close	Ctrl+F4
	Close All	Ctrl+Shift+F4
	CommentContextAction	
	Comments	
	Concordance Search	F3
	Confirm and Move to Next Segment	Ctrl+Alt+Enter
	Confirm and Move to Next Unconfirmed Segment	Ctrl+Enter
	Confirm and Translate until Next Fuzzy Match	Ctrl+Alt+F
	Confirm but Don't Move to Next Segment	Ctrl+Alt+Shift+Enter
	Confirmation Statistics	
	Confirmed Input	
	Copy All Source to Target	Alt+Shift+Ins
	Copy Source to Target	Ctrl+Ins, Alt+Ins
	Decrease	
	Delete All Messages	
	Delete to End of Row	Ctrl+D
	Delete To Next Tag	Ctrl+Shift+D
	Delete TQA	Ctrl+Shift+Q
	Direct Input	
	Edit Comment	
	Edit Source	Alt+F2
	Edit TQA	Ctrl+Shift+E
	Export for Bilingual Review	
	External Refresh	Ctrl+Shift+R
	Focus Next Row	Alt+Down



	Focus Previous Row	Alt+Up
	Fragment Matches	
	Go To	Ctrl+G
	In Source	Alt+F6
	In Target	Alt+Shift+F6
	Increase	
	Internal Refresh	Ctrl+R
	Lock Segment	Ctrl+L
	Lock Selection	
	Lookup Translations	Ctrl+Shift+T
	Merge Segments	Ctrl+Alt+S
	Messages	
	Move to Next Segment	Ctrl+Down
	Move to Previous Segment	Ctrl+Up
	Next	Ctrl+M
	Preview	
	Previous	Ctrl+Shift+M
	Protect Tags	
	Quick Add New Term	Ctrl+Shift+F2
	QuickInsert Closing Tag	Ctrl+OemPeriod
	QuickPlace	Ctrl+Oemcomma, Ctrl+Alt+Down
	Refresh Filters	
	Reject Segment	Ctrl+Shift+Enter
	Repeat Go To	Ctrl+J
	Reset Filters	Ctrl+Alt+F6
	Restore Tags	Ctrl+Shift+G
	Review or Sign-off Complete	
	Save	Ctrl+S
	Save All	Ctrl+Shift+S
	Save As	F12
	Save Copy As	
	Save Source As	
	Save Target As	Shift+F12
	Save Term	Ctrl+F12
	Scroll source to target selection	
	Select All	Ctrl+A
	Select Next Row	Alt+Shift+Down
	Select Next Row Content	Ctrl+Shift+Down
	Select Previous Row	Alt+Shift+Up
	Select Previous Row Content	Ctrl+Shift+Up
	Select Row	Alt+Space
	Show Preview	
	Show Translations	Ctrl+Shift+L











	Show Whitespace Characters	
	Source Concordance Search	Ctrl+F3
	Split Segment	Alt+Shift+T
	Target Concordance Search	Ctrl+Shift+F3
	Term Recognition	
	Termbase Search	
	Termbase Viewer	
	Toggle between Source and Target	F6
	Toggle formatting tag display	Ctrl+Shift+H
	TQAs	
	Translate Single Document	Ctrl+Shift+O
	Translation Results	
	Update from Bilingual Review	
	Update from Reviewed Target File (Retrofit)	
	Verify	F8
	View Default	
	View Internally Default	Ctrl+E
	View Internally Source	Ctrl+Q
	View Internally Source and Target	
	View Internally Target	Ctrl+K
	View Source	Ctrl+Shift+Y
	View Source and Target	Ctrl+Shift+B
	View Target	Ctrl+Shift+P
Editor > TM Window		
	Add as New Translation	Ctrl+Shift+U
	Add New Term	
	Apply Fragment Match Result	Ctrl+Alt+M
	Apply Translation	
	Apply Translation Result	Ctrl+T
	Apply Translation without upLIFT Repair	Ctrl+Alt+U
	Clear Concordance Search Window	
	Concordance Search	
	Delete Translation Unit	Ctrl+Del
	Edit Translation Unit	F2
	Insert into document	Ctrl+Alt+F3
	Quick Add New Term	
	Select Match 1	Ctrl+1
	Select Match 2	Ctrl+2
	Select Match 3	Ctrl+3
	Select Match 4	Ctrl+4
	Select Match 5	Ctrl+5
	Select Match 6	Ctrl+6
	Select Match 7	Ctrl+7

Select Match 8	Ctrl+8
Select Match 9	Ctrl+9
Select Next Match	Alt+PgDn
Select Previous Match	Alt+PgUp
Show Next Concordance Search Results	
Show Previous Concordance Search Results	
Toggle between Source and Target in Concordance Search View	F6
Toggle between Source and Target in Translation Results View	F6
Toggle Concordance Search Type	Alt+F3
 Translation Providers	
Editor > QuickInsert Toolbar	
Bold	Ctrl+B
Copyright	Ctrl+Shift+C
Custom 0	Ctrl+Shift+0
Custom 1	Ctrl+Shift+1
Custom 2	Ctrl+Shift+2
Custom 3	Ctrl+Shift+3
Custom 4	Ctrl+Shift+4
Custom 5	Ctrl+Shift+5
Custom 6	Ctrl+Shift+6
Custom 7	Ctrl+Shift+7
Custom 8	Ctrl+Shift+8
Custom 9	Ctrl+Shift+9
Em Dash	Ctrl+Alt+Subtract
En Dash	Ctrl+Subtract
Euro	Ctrl+Shift+E
Italic	Ctrl+I
Left to Right Mark	Ctrl+Alt+Shift+M
Non-breaking Hyphen	Ctrl+Shift+OemMinus
Non-breaking Space	Ctrl+Shift+Space
Optional Hyphen	Ctrl+OemMinus
Pop Directional Formatting	
Registered	Ctrl+Alt+R
Right to Left Mark	Ctrl+Alt+Shift+R
Small Caps	Ctrl+Shift+K
Soft Break	Shift+Enter
Start Left to Right Embedding	
Start Left to Right Override	
Start Right to Left Embedding	
Start Right to Left Override	
Subscript	Ctrl+Oemplus
Superscript	Ctrl+Shift+Oemplus
Trademark	Ctrl+Alt+T
Underline	Ctrl+U

Projects		
	Analysis Statistics	
	Confirmation Statistics	
	Create Project Package	
	Create Project Template	
	Create Regulator Review Bundle	
	Create Return Package	
	Custom	
	Customers	
	Language Cloud	
	Manual Tasks	
	Mark as Complete	
	New Project	Ctrl+N
	Open Package	
	Open Package	
	Open Project	Ctrl+O
	Open Project Folder	Ctrl+Alt+O
	Print Preview	
	Print Preview	
	Project Attributes	
	Project Details	
	Project Settings	
	Project Settings	
	Project Settings	
	Project Settings	
	Project Templates	
	Project Termbase Settings	
	Remove from List	Ctrl+Alt+F4
	Revert to In Progress	
	Set as Active	
	Task History	
	Task Sequences	
	Users	
	Verification Project Settings	
	View Project Files	
Window		
	Show Shortcuts	
Reports		
	Delete	Del
	Page Setup	
	Print	Ctrl+P
	Print Preview	Ctrl+P
	Save As	Ctrl+S

		
Files		
	Add Files and Run Custom Batch Tasks	
	Add Folders	
	Add New Folder	
	Add Reference Files	
	Analysis Statistics	
	Cancel Check Out	
	Change File Usage	
	Check In	
	Check Out	
	Confirmation Statistics	
	Create Project Package	
	Create Regulator Review Bundle	
	Create Return Package	
	Delete Files	
	Delete Folder	
	Explore Containing Folder	
	File Attributes	
	File Details	
	Get Latest Version	
	Get Specific Version	
	Open File Externally	
	Open File With	
	Open For Review	
	Open For Review	
	Open For Sign-off	
	Open For Sign-off	
	Open For Translation	
	Open For Translation	
	Quick Add Files	
	Revert to SDLXLIFF	
	Task History	
	Update File	
Project Server		
	Open Trados GroupShare Project	Ctrl+Alt+G
	Publish Project	
	Unpublish Project	
Translation Memories		
	Add	
	Align Documents	
	Align Multiple Files	
	Batch Delete	

	Batch Delete	
	Batch Edit	
	Batch Edit	
	Commit Changes and Clear Search	
	Commit Changes and Re-Apply Search	
	Delete	
	Delete Language Pair	
	Delete Translation Memory	
	Discard TU Changes	
	Export	
	Export	
	Export	
	Field Values	
	First Page	Alt+Home
	Import	
	Import	
	Import	
	Last Page	
	Mark TU for Deletion	Ctrl+D
	New Language Resource Template	
	New Server-based Translation Memory	
	New Translation Memory	Alt+Shift+N
	Next Page	Alt+Right
	No Tag Text	
	Open	
	Open	
	Open Language Resource Template	
	Open Language Resource Template	
	Open Server-based Translation Memory	
	Open Server-based Translation Memory	
	Open Translation Memory	Alt+Shift+O
	Perform Search	
	Previous Page	Alt+Left
	Refresh	
	Remove All Translation Memories	
	Remove From List	
	Revert to Saved	
	Save	
	Search Details	
	Settings	
	Show Whitespace Characters	
	Tag Id	

 TM Settings	
Useful Tips	
 Useful Tips Collection	
 Useful Tips Collection	
Language Cloud	
Manage account	
 Sign In	
Sign Out	
Subscription Details	
Switch account	
Visit the subscription page to subscribe to a package.	
Editor > Track Changes	
Accept All Changes in Document	
Accept Change	Ctrl+Shift+F9
Accept Change and Move to Next	Ctrl+F9
Move to Next Change	F9
Move to Previous Change	Shift+F9
Reject All Changes in Document	
Reject Change	Alt+Shift+F9
Reject Change and Move to Next	Alt+F9
TQA	Ctrl+Alt+F11
Track Changes	Ctrl+Alt+F10
Track Changes	Ctrl+Alt+F10
TrackChangesNoMarkup_Name	
TrackChangesShowMarkup_Name	
TrackChangesShowOriginal_Name	
AnyTM	
 Mixed source language translation	
Bookmarks	
 Add bookmark	
 Bookmark settings	
 Go to last segment	
 Go to last segment in project	
 View bookmarks	
Symbols	
1. Insert symbol	Alt+Shift+1
2. Insert symbol	Alt+Shift+2
3. Insert symbol	Alt+Shift+3
4. Insert symbol	Alt+Shift+4
5. Insert symbol	Alt+Shift+5
6. Insert symbol	Alt+Shift+6
7. Insert symbol	Alt+Shift+7
8. Insert symbol	Alt+Shift+8

	9. Insert symbol	Alt+Shift+9
	Insert symbol	